

## INVITATION TO TENDER

### **Hotel Tender for the Supply of Guest Rooms, Function Rooms and Transfers for Speech Festival 2019**

- (1) The Hong Kong Schools Music and Speech Association hereby invites hotels to submit tender for the supply of guest rooms, function rooms and transfers for the 71<sup>st</sup> Hong Kong Schools Speech Festival (which will be held from 18 November to 18 December 2019).
- (2) Please contact the Association at [hoteltender@hksmsa.org.hk](mailto:hoteltender@hksmsa.org.hk) for the tender schedule on or before 26 August 2019.
- (3) The tender must be submitted in sealed envelope. Tenderers should not identify themselves on the envelope. Otherwise the tender bid will not be considered.

The following should be clearly marked on the envelope:

#### **Hotel Tender for Speech Festival 2019**

- (4) The envelope should be addressed to:  
**Hong Kong Schools Music and Speech Association**  
**7 Carmel Village Street, 2nd Floor**  
**Homantin**  
**Kowloon**
- (5) The tender schedule should reach the Association not later than 4:00 pm on 26 August 2019. Late tenders will not be accepted.

In case a black rainstorm warning signal or tropical cyclone warning signal No. 8 or higher is valid at or before 2:00 pm on 26 August 2019, the tender closing time will be extended to 2:00 pm on 27 August 2019.

- (6) You may consider the tender to be unsuccessful if no order is placed with your hotel on or before 27 September 2019.

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