

INVITATION TO TENDER

Hotel Tender for the Supply of Guest Rooms, Function Rooms and Transfers for Speech Festival 2018

- (1) The Hong Kong Schools Music and Speech Association hereby invites hotels to submit tender for the supply of guest rooms, function rooms and transfers for the 70th Hong Kong Schools Speech Festival (which will be held from 19 November to 19 December 2018).
- (2) Please contact the Association at hoteltender@hksmsa.org.hk for the tender schedule on or before 23 August 2018.
- (3) The tender must be submitted in sealed envelope. Tenderers should not identify themselves on the envelope. Otherwise the tender bid will not be considered.

The following should be clearly marked on the envelope:

Hotel Tender for Speech Festival 2018

- (4) The envelope should be addressed to:
Hong Kong Schools Music and Speech Association
7 Carmel Village Street, 2nd Floor
Homantin
Kowloon
- (5) The tender schedule should reach the Association not later than 4:00 pm on 23 August 2018. Late tenders will not be accepted.

In case a black rainstorm warning signal or tropical cyclone warning signal No. 8 or higher is valid at or before 2:00 pm on 23 August 2018, the tender closing time will be extended to 2:00 pm on 24 August 2018.

- (6) You may consider the tender to be unsuccessful if no order is placed with your hotel on or before 24 September 2018.

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